



Student Support Services Information Sheet

Trinity has a range of support services that are available for you during your studies should the need arise to access them. The Registrar Department is responsible for co-ordinating student support services and can arrange meetings with the relevant support staff as needed. Registrar office hours are Tuesday to Friday from 9am to 5pm. Ph: (08) 9228 9067 or email registrar@ttc.wa.edu.au.

TRINITY SUPPORT SERVICES

Academic (grant.taylor@ttc.wa.edu.au)

- Study Skills
 - Essay Writing
 - Exam Preparation
 - First hour of Research
 - Introduction to Exegesis

Study skills modules are located in the new student area of Moodle

- One to one advisement
 - Unit Lecturer
 - Academic Dean
- Course advice (registrar@ttc.wa.edu.au)

Career (don.west@ttc.wa.edu.au)

- Pre-graduation interviews and advice on where to start in the search for an internship or ministry appointment.
- Employment opportunities are advertised through the weekly student notices emailed throughout the academic year. Please also refer to the resources section of the Trinity website.

Disability & accessibility (registrar@ttc.wa.edu.au)

- How we can help you
- Disclosure & Confidentiality
- Alternative Exam Conditions
- Learning & Assessment Plan

Financial (registrar@ttc.wa.edu.au)

- Australian Government tuition fee payment assistance - [StudyAssist](#)
- Services Australia - [Centrelink](#) government support for living expenses
- Trinity upfront fee payment plans

- [MoneySmart](#) consumer advice from the Australian Securities and Investments Commission (ASIC)
- [Mozo Student Banking](#) provides student banking guides and tools such as budget and savings calculators and bank account comparisons.

Grievances (registrar@ttc.wa.edu.au)

Student grievances relating to academic and non-academic matters should firstly be directed to the TTC Registrar. The [ACT Grievance Resolution Policy](#) for students should be carefully read to ensure students are aware of appeal deadlines and procedures.

International Student Support (registrar@ttc.wa.edu.au)

The TTC Registrar is the designated overseas student liaison officer. Any questions or concerns relating to support services for overseas students can be directed to Eleanor Lyons.

Please note that the Australian Government has recently announced pandemic financial support payments for overseas students. For more information on the financial support payments, including eligibility criteria, refer to <https://www.servicesaustralia.gov.au/individuals/services/centrelink>.

Pastoral Care (thom.bull@ttc.wa.edu.au)

All full-time students participate in pastoral care groups. Part-time students may also participate if they request permission to do so. Each group is led by a TTC lecturer and meets weekly to provide support and encouragement specific to student-life at TTC, as well as for prayer and personal support in life outside College. Students get to know other students better and develop friendships that serve them in studies now and ministry in the future. Prayer and fellowship are the two big ideas for these groups. Students remain in a group for the academic year, then change from year to year. A three-year student, then, can expect to have three different PCG leaders.

Safe Guidance Officer (gillian.kirkness@ttc.wa.edu.au or grant.taylor@ttc.wa.edu.au)

As an affiliate college of the Australian College of Theology TTC has a staff person assigned as the Safe Guidance Officer for vulnerable persons, including minors and reports of sexual assault or harassment, or other abuse. For immediate attention call the college on 9228 9067. If you need urgent attention outside of college hours, please call 000 if it's an emergency or one of the support service numbers listed below.

EXTERNAL SUPPORT SERVICES

Accommodation

From time to time, friends of Trinity communicate to the college property that is available to rent for Trinity students. Please check on the Community page of Moodle or contact the Registrar for any rentals that may be available. You can also access the [Real Estate Institute of WA \(REIWA\)](#) website for accommodation outside the Trinity community.

Transport

- [FuelWatch](#) for finding the cheapest fuel available.
- [Transperth Tertiary SmartRider](#) for concessions on public transport.

COVID-19

The Australian College of Theology (ACT) is committed to providing a safe learning environment for its students. To achieve this, the ACT Office and all Affiliated Colleges have developed COVIDSafe Plans to manage the risk presented by COVID-19. Plans to manage the risk presented by COVID-19. Vaccination is recognised as one effective measure in managing the impact of the virus. This statement provides information on ACT's position on vaccination.

1. The ACT encourages its students and all staff involved in the delivery of its courses to follow official health advice on COVID-19 vaccines. At present, this advice is that there are vaccines available which are safe and effective in restricting the spread of the virus and reducing its impact. For information on vaccines from the Department of Health, go to: <https://www.health.gov.au/initiatives-and-programs/covid-19-vaccines>
2. Students and staff are also encouraged to seek medical advice about their personal circumstances if there are health concerns or questions about vaccination.
3. The ACT will comply with all applicable legislated requirements about vaccination and expects students and staff to comply with legislated requirements that apply to them.
4. Where there is no legislated mandatory vaccination requirement for students or staff attending a campus, each Affiliated College will set its position and policy on vaccination as an aspect of its COVIDSafe Plan. Vaccination requirements are set out in the table below.
5. Field education units potentially involve a placement at a location where vaccination is required under legislation or the policy of the organisation hosting the placement. Other field education units potentially involve travel for which vaccination is mandatory. Students should be aware of any requirements for vaccination when planning their course and before enrolling in a field education unit. ACT's field education units are elective and so are not necessary for completing any ACT course.
6. Where COVID-19 presents a significant risk to vulnerable persons, Affiliated Colleges will perform an individual assessment of risk and work with such persons to develop a plan under which attending campus is safe. Vaccination is considered a measure which will generally reduce the risk presented by the virus. The Department of Health has information about [People at higher risk of coronavirus \(COVID-19\)](#). Students are encouraged to contact their college if they are at higher risk to discuss their circumstances.
7. The ACT and its Affiliated Colleges are committed to supporting students throughout their study, whether in relation to the impacts of COVID-19 or other personal or academic matters. ACT's [Student Support webpage](#) tells you about the kinds of support available and who to contact at each college for support. At the bottom of the page are government and community services specifically related to COVID-19. Each college also has a webpage with information about student support.

Health, Safety & Emergency Services

Emergency Health, Safety and Security	
<p>Emergency</p> <p>The Triple Zero (000) service is the quickest way to get the right emergency service to help you and operates 24 hours a day. It should be used to contact POLICE, FIRE and AMBULANCE services in life threatening or emergency situations only. Calls to 000 and 112 are free.</p> <p>Emergency 000 lines should not be used for general medical assistance.</p> <p>POLICE</p> <p><i>Police Assistance Line – 131 444</i> <i>Crime Stoppers – 1800 333 000</i></p> <p>In Australia police protect people and properties, detect and prevent crime, and preserve peace for everyone. They are not connected to the military or politics. The police can help you feel safe. In a non-emergency situation you can contact the local police station directly.</p> <p>FIRE</p> <p>The fire brigade and Country Fire Authority (CFA) extinguish fires, rescue people from fires in cars and buildings, and help in situations where gas or chemicals become a danger. As soon as a fire starts call 000 no matter how small or large the fire may be.</p> <p>AMBULANCE</p> <p>Ambulances provide immediate medical attention and emergency transportation to hospital. Dial 000</p>	<p>000 or if from a mobile phone 112</p>
<p>State Emergency Service (SES)</p> <p>The State Emergency Service (SES) is an emergency and rescue service dedicated to providing assistance in natural disasters, rescues, road crashes and extreme weather conditions.</p>	<p>132 500</p>
<p>Poisons Information Line</p> <p>The poisons information line provides the public and health professionals with prompt, up-to-date and appropriate information, and advice to assist in the management of poisonings and suspected poisonings</p>	<p>131 126.</p>
Non-Emergency Health, Safety and Security	
<p>Nearest Police Station and reporting a crime</p>	<p>131 444</p>
<p>Crime Stoppers Hotline</p>	<p>1800 333 000</p>
<p>National Security Hotline</p>	<p>1800 123 400</p>
<p>Department of Fire and Emergency Services (DFES) emergency information line relating to natural disasters and emergency incidents threatening life & property.</p>	<p>13 33 37</p>
<p>Legal Assistance: Legal Aid Western Australia</p>	<p>1300 650 579</p>
Health and Wellbeing Services	

Nearest Doctor: Oxford Street Medical Centre - 329 Oxford Street Leederville Online appointments can be made via their website https://www.oxfordstreetgp.com.au/	9444 3700
Nearest Pharmacy: Leederville Community Pharmacy 143 Oxford St Leederville closes 7PM	9444 8219
Health Direct – 24 Hour Health Advice Line	1800 022 222
Mental Health Emergency Response Line	1300 555 788
Lifeline (counselling service available 24 hours 7 days a week)	13 11 44
Beyond Blue (Depression/Suicidal)	1300 224 636
Family Help Line	9223 1100
Parenting WA Line	6279 1200
NGALA Family Resource Centre	9368 9368
Sexual Assault Centre	9340 1828
National Sexual Assault, Domestic Family Violence Counselling Service	1800 737 732
Family and Domestic Violence Support Agencies for overseas students https://immi.homeaffairs.gov.au/visas/family-violence-and-your-visa	