



Document ID	BBCJOB-002 – Associate Pastor
Reports To	Lead Pastor
Type	Full Time
Award & Level	Stipend is in line with the recommendations by Baptist Churches WA
Review Period	Annually
Purpose	The Associate Pastor is called by God to shepherd the Busselton Baptist Community Church (BBCC) through word and pastoral ministry, as well as leadership and administrative responsibilities
Responsibilities	<p>To bring the Church’s vision and the mission to life through leadership and collaboration. Together with the Lead Pastor and Elders, provide spiritual oversight and leadership for the congregations of BBCC in the Maturity Areas of:</p> <ul style="list-style-type: none"> • Deeply trusting in the Word of God • A Love for God • Belonging in Community • Serving Others • Reaching out on Mission
Typical Tasks	<ul style="list-style-type: none"> • Regular preaching at Sunday Gatherings with emphasis on expository preaching (ideally 1-2 times per month) • Engaging in Pastoral Ministry across all church demographics • Regular pastoral visitation as required • Engage in on-going spiritual growth and professional enrichment opportunities • Participate in various leadership meetings, writing reports and developing proposals as necessary. • Involved in the training of ministry workers • Involved in conducting of Membership Interviews • Involved in the practical oversight and running of BBCC’s serving team structure • Lead a Connect Group • Pastoral care to those in personal crisis through visitation, counseling, & prayer, while responding promptly to emergencies and making professional referrals as needed • Spend the necessary time in study and prayer to prepare for weekly responsibilities • Engage, as able, with Pastor peer group opportunities in the region • One-to-one discipleship as appropriate • Promote and comply with Safe Church policies and procedures
Skills & Experience	
Qualifications	Bachelor of Theology or similar equivalent Tertiary Theological qualification
Experience	<p>Essential</p> <ul style="list-style-type: none"> • Minimum of 5 years of relevant experience in full time ministry • Demonstrated commitment to Bible-centred faith and ability to preach and teach the Word of God • Experience in <ul style="list-style-type: none"> • building relationships, evangelizing and discipleship • recruiting and supporting leaders and teams
Skills	<ul style="list-style-type: none"> • Strong leadership and team guidance with the ability to work independently and collaboratively • Facilitation, conflict management, negotiation, and problem-solving skills

